

TITLE: COEUR D'ALENE TRIBAL PROSECUTOR
SUPERVISOR: LAW AND ORDER ADMINISTRATOR
LOCATION: PLUMMER, IDAHO
RATE OF PAY: DOE
OPENING DATE: JULY 28, 2023
CLOSING DATE: OPEN UNTIL FILLED

INTRODUCTION: The Tribal Prosecutor represents the Coeur d'Alene Tribe in criminal prosecutions, youth in need of care (dependency) actions, exclusion proceedings, truancy filing and certain civil code violations.

MAJOR DUTIES AND RESPONSIBILITIES:

- The Tribal Prosecutor represents the Coeur d'Alene Tribe in Tribal Court in criminal prosecutions, youth in need of care (dependency) actions, exclusion proceedings, truancy filings, and certain civil code violations.
- The Tribal Prosecutor is responsible for filing decisions for all criminal violations, both adult and juvenile, and youth in need of care petitions in the Tribal Court.
- The Tribal Prosecutor also advises certain Tribal Departments, including Law Enforcement and the Social Services Department.

KNOWLEDGE, SKILLS & ABILITIES REQUIRED:

- Knowledge of Criminal Law, Indian Child Welfare, Youth in Need of Care / Dependency law, Federal Indian Law, Tribal Law.
- Strong negotiation, interpersonal communication skills, and interdepartmental communication skills.
- An ability to thrive in an interdisciplinary and cross-cultural work environment.
- Willingness to engage in creative problem-solving.
- Have a commitment to restorative justice.
- Willingness to expand skillset by attending trainings if necessary.

SPECIAL CERTIFICATIONS REQUIRED:

- Candidate must be licensed to practice law in the State of Idaho or be licensed to practice law in another state and become licensed to practice law in Idaho within one year of hiring.

MINIMUM EDUCATION and/or EXPERIENCE REQUIRED:

- Candidate must have graduated from an accredited law school with a juris doctorate.
- Active Member in good standing of a state bar association with no pending or unresolved disciplinary matters.
- Prior experience in relevant practice areas is preferred.

Contact: Tina Jordan, Human Resources Department
P.O. Box 408, Plummer, ID 83851
208-686-1800
E-mail: tina.jordan@cdatribe-nsn.gov