

# Director for Native American Program

## Santa Ana, New Mexico

New Mexico Legal Aid (NMLA) provides civil legal services to low income New Mexicans for a variety of legal issues including domestic violence/family law, consumer protection, housing, and benefits. NMLA has locations throughout the state including Albuquerque, Santa Fe, Las Cruces, Gallup, Roswell, Silver City, Clovis, Hobbs, Las Vegas, Taos, and Santa Ana.

The Native American Program provides free legal services to eligible low-income Native Americans living on or near the 19 Pueblos and the Mescalero Apache tribe in New Mexico.

For this position, the Managing Attorney is responsible for overseeing the Native American Program including:

- The provisions of legal services.
- Performing administrative duties, and working in close collaboration with other members of NMLA's management team.
- Organizing and participating in community education and outreach activities to the various Pueblo communities.
- Collaborating with tribal agencies and organizations.
- Being active in local bar and community activities.

The Native American Program handles creative, challenging, and complex work. We are looking for highly motivated candidates who are passionate and strongly committed to helping NMLA better serve our client communities, including development of effective team strategies to handle complex advocacy and extended representation cases.

The position is based in Santa Ana Pueblo, New Mexico but requires statewide travel.

### **Requirements:**

- Indian and Tribal law experience working in tribal communities, preferably Pueblo communities
- Experience as an attorney, some of which should include practice in tribal courts.
- Prior experience in administrative and supervisory roles is preferred.
- Experience in supervising legal advocacy in Federal, State and/or Tribal Court.
- Cultural knowledge and sensitivity to work with sovereign nations, including tribal courts and tribal governments and agencies.
- Sensitivity to and ability to work with diverse low-income populations
- Excellent communication, writing and analytical skills,
- Self-motivated individuals with strong inter-personal and managerial skills.
- Ability to manage multiple tasks, manage a caseload and build collaborative relationships within the staff and the community.
- Proficiency in Keres or other relevant Native American language is a plus.

Applicant's life experience, as well as academic and professional experience, will be considered. The position requires a background check.

NMLA employees enjoy:

- A great work environment
- Great benefits including generous leave
- Competitive salary

NMLA provides comprehensive benefits, holiday and leave packages. For information about NMLA's generous benefits, and what it is like to work at NMLA [click here](#)

Provide a current resume and a cover letter that explains your interest in this position and the mission of NMLA by [clicking here](#) to apply. Your application will not be considered unless we receive both of these documents. As an alternative, you can email the applicant packet to [jobs@nmlegalaid.org](mailto:jobs@nmlegalaid.org).

Salary: DOE, NMLA is an EEO Employer. **Deadline: July 1, 2023 or until filled**