



## ASSOCIATE ATTORNEY

Peebles Kidder Bergin & Robinson LLP is a national law firm dedicated to the representation of American Indian tribes and organizations. We represent tribes and tribal entities in a wide spectrum of services including business transactions, litigation, and governmental affairs in many forums, including state, federal and tribal courts.

The Rapid City office of Peebles Kidder seeks one Associate Attorney with preferred experience in the areas of contracts, employment law, housing, education, policy drafting, litigation and/or tribal governance.

### Minimum qualifications include:

- Juris Doctorate degree from an ABA accredited law school;
- Status as an active member in good standing of the bar of any State – preference for North or South Dakota;
- One to five years of Legal experience in representing entities or governmental entities, schools, and/or housing entities, and/or in contracts, federal procurement, land transactions, policy drafting, and working with entity clients boards;
- Experience working with Indian tribes or tribal entities strongly preferred
- Proven skills in effectively communicating with clients, opposing co-counsel, and federal/state/tribal agency representatives;
- Excellent analytical, research, and writing abilities; and
- Ability to work well independently and as a team in a fast-paced environment;

### Duties and Responsibilities include (other duties may be assigned):

- Provide counsel and legal services to new and existing clients in a professional and expedient manner;
- Interact in person with clients – travel in the region is required for this position;
- Apply knowledge of legal procedures and previous cases to effectively counsel clients;
- Conduct legal research by preparing legal memoranda and draft pleadings required in all aspects of tribal, federal, and state litigation matters;
- Represent clients in tribal, federal and occasionally in state courts;
- Draft contracts and agreements and analyze legal documents;
- Conduct legal research and gather evidence; interpret laws, rulings and regulations;
- Apply knowledge of legal procedures and previous cases to effectively counsel clients;
- negotiate settlements;
- Comply with all court, state bar and inter-office policies and procedures; and
- Achieve firm's monthly and annual billable hours requirement

Your total compensation package will include a competitive salary, bonus potential, participation in the firm 401(K) retirement plan, and a benefits package that includes health, dental, vision, life and disability insurance programs. Native American preference applies to this position.

Send your resume and cover letter, writing sample, professional references and law school transcripts (if graduated less than 5 years ago) to:

Laila Sanousi, Chief Operating Officer [lsanousi@ndnlaw.com](mailto:lsanousi@ndnlaw.com)  
2020 L Street, Suite 250  
Sacramento, CA 95811

Position open until filled.