

JOB DESCRIPTION TRIBAL PROSECUTOR

Under general supervision of the Tribal Attorney General, the Tribal Prosecutor represents the White Mountain Apache Tribe before the White Mountain Apache Tribal Court on the Fort Apache Indian Reservation.

EXAMPLE OF DUTIES:

Administers the Prosecution Unit for the White Mountain Apache Tribe, including, but not limited to: prosecution of adults and juveniles, statistical record keeping, budget strategy, supervise all prosecution staff including domestic violence staff, serve as Special Assistant U.S. Attorney to prosecute non-Indian misdemeanor violations in federal court. Review complaints prior to filing. Confer with and give advice to Tribal Court on development of general procedural matters. Train and consult with law enforcement agencies including Whiteriver Police Department, BIA, FBI, and U.S. Attorney's Office. Interview witnesses, victims, experts, and others to prepare for trial and/or resolution of cases. Conduct legal research. Prepare and argue motions before Tribal and Juvenile Court. Negotiate settlements with proper defendants and defense counsel, conduct trials - including examination and cross-examination of witnesses, and argue Tribe's position for sentencing. Attend staff meetings, law enforcement meetings, judicial meetings, training, law seminars and workshops. Prosecute Class 3 and 4 Game and Fish violations and juvenile dependency actions. Review and recommend modifications to the Criminal Code, Juvenile Code and Rules of Criminal Procedure. Review law enforcement policies and procedures. Provide training materials to law enforcement agencies. Develop and implement ongoing programs to meet the needs of the criminal justice system. Write grants and perform other duties as directed. This position reports to the Tribal Attorney General.

MINIMUM QUALIFICATIONS:

- Must have a Law Degree from an ABA accredited law school.
- Must be a member in good standing of a state bar association and eligible for Arizona State Bar membership within twelve months of hire.
- Must have experience in Indian law.
- Three years criminal litigation experience required.
- Two years supervisory experience in the field of interest or a related field.

PREFERRED QUALIFICATIONS:

- Five or more years of experience in a professional legal environment or three to five years of experience as a prosecutor.
- Arizona State Bar licensed.
- Eligible for the U.S. Department of Justice SAUSA program.
- Three or more years of supervisory experience.