

Job title: Legal and Policy Fellow

Description: Fellows will have both internal and external responsibilities grounded in serving urban Indian organizations (UIOs) to advance the mission of NCUIH through policy, advocacy, outreach, technical assistance, and research projects. Fellows will report to the Director of Federal Relations and regularly work with NCUIH's Director of Congressional Relations, Public Policy Counsel, and Vice President of Public Policy. Fellows' will conduct legal research, analysis, and writing in various legal fields including health law, Federal Indian Law, and administrative law. Fellows will also have the opportunity to participate in legislative and regulatory analysis. Fellows should expect to support NCUIH's work with the following agencies: the Department of Health & Human Services (HHS), including the Indian Health Service (IHS), Centers for Medicare & Medicaid Services (CMS), Substance Abuse and Mental Health Services Administration (SAMHSA), Health Resources and Services Administration (HRSA), Centers for Disease Control and Prevention (CDC), Administration for Children & Families (ACF), and more; the Department of Veterans Affairs; the Department of Agriculture; the Department of Justice and other agencies as relevant to NCUIH's mission. On Capitol Hill, NCUIH regularly works with the Senate Committees on Indian Affairs; Health, Education, Labor and Pensions; and Finance. NCUIH also routinely works with the House Committees on Energy and Commerce; Natural Resources; and Appropriations. NCUIH meets frequently with individual members and their offices.

NCUIH's policy work within the last year has included the following areas: the federal trust responsibility, Medicaid, veterans' affairs, housing instability, health workforce shortages, the Missing and Murdered Indigenous Peoples crisis, behavioral health, maternal and infant health, domestic violence, opioids and substance use disorders, HIV and Hepatitis-C, Federal Tort Claims Act, Federal Advisory Committee Act, and more.

Law Fellow Responsibilities:

- Research and analysis of legal and policy issues relevant to Urban Indian Organizations as well as the larger Indian healthcare system, including regulatory activity, current or upcoming litigation, proposed and enacted legislation, and federal budgeting and appropriations;
- Monitoring and analyzing regulations, proposed rules, and other agency activity;
- Drafting comments in response to regulatory proposals from federal agencies such as IHS, CMS, and VA;
- Research and write legal memoranda on legal issues relating to NCUIH's mission;
- Summarizing complex policy updates and synthesizing technical information into easily digestible updates for C-level executives at health facilities;
- Preparing testimony, technical reports, policy position papers, and other policy analyses on key health care and public health issues;
- Technical assistance to urban Indian organizations, federal advisory committees, national Indian organizations, agencies, and more;
- Tracking and analyzing appellate litigation relevant to NCUIH's mission;
- Facilitating Urban Confer between IHS and UIOs;

- Providing support to NCUIH staff for, and assisting in, the education of federal agencies and Congress on ways to improve health care and public health services for American Indians and Alaska Natives residing in urban areas; and
- Other legal and policy projects as assigned.

Job location: Remote

Materials requested: Please send your resume and cover letter to policy@ncuih.org. The cover letter should include what the applicant wants to gain out of this fellowship, why he/she is interested in this position as well as a brief summary of career goals. Closing date for applications is February 10, 2023.

Any special candidate preferences: No

Compensation: Compensation is subject to available funding as NCUIH is a nonprofit organization predominantly funded through grants, but is anticipated to be as follows: Full-time \$1,200 bi-weekly 8-10 weeks during the summer.