

## **Galanda Broadman Paralegal/Litigation Assistant (Hybrid) Position Announcement**

**Closes: June 1, 2022 or When Filled**

Galanda Broadman, PLLC, an Indigenous rights firm with nine lawyers and offices in Seattle and Yakima, Washington, and Bend, Oregon, seeks to add an experienced paralegal/litigation assistant to our growing civil rights practice in Seattle.

Galanda Broadman is an Indigenous owned firm dedicated to advancing tribal and tribal citizen legal rights and tribal business interests. The firm represents tribal governments, businesses, and citizens in critical litigation, business and regulatory matters, especially in the areas of Treaty rights, tribal sovereignty, land rights, cultural property protection, taxation, commerce, gaming, serious/catastrophic personal injury, wrongful death, disenrollment defense, and Indigenous human/civil rights.

The firm seeks an individual with solid litigation and case management experience and proven abilities under pressure, and who exhibits the following attributes: attention to detail; solid writing and organization; tech savvy; critical, proactive and creative thinking; strong work ethic; and sound ethics and morals. The position will also support office managerial and administrative efforts.

Salary DOE (at least \$90,000). Benefits include health care, 80 hours of PTO/year (in addition to most federal holidays), and remote work for at least four days per week.

Qualified applicants should submit a cover letter tailored to this announcement, as well as a resume, and list of a least three educational and professional references, to Alice Hall, the firm's Office Manager, at [alice@galandabroadman.com](mailto:alice@galandabroadman.com), as soon as possible.

For more information about Galanda Broadman, visit [www.galandabroadman.com](http://www.galandabroadman.com)