

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOJ00622403
POSITION NO: 242656
POSITION TITLE: Attorney

DATE POSTED: 12/13/21
CLOSING DATE: Open Until Filled

DEPARTMENT NAME / WORKSITE: DEPARTMENT OF JUSTICE/Office of the Attorney General - Water Rights Unit
WORK DAYS: Mon. - Fri. REGULAR FULL TIME: GRADE/STEP: BR68A
WORK HOURS: 8am - 6pm PART TIME: NO. OF HRS./WK.: _____ \$ 73,038.24 PER ANNUM
SENSITIVE SEASONAL: DURATION : _____ \$ 34.98 PER HOUR
NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Under general direction of the Assistant Attorney General or the Attorney General and Deputy Attorney General, represents the Nation on water rights matters, including the adjudication of water rights in administrative, state and federal courts for the purpose of securing and protecting the Nation's water rights. The Attorney works directly and indirectly on settlement negotiations concerning the Nation's water rights, including the implementation of successful settlements. The Attorney works closely with legal and technical staff within the NNDJ Water Rights and Natural Resources Units, Department of Water Resources, Water Management Branch, other programs within the Nation, contract counsel, and with consultants retained to provide technical support or to serve as expert witnesses. The attorney provides legal work, legal research, and prepares legal memorandums, briefs, pleadings and other documents necessary for litigation and settlement purposes and to effectuate implementation of settlements. Work will include drafting, reviewing, analyzing and interpreting judicial decisions, legislation, contracts, leases, permits and other related documents. Attorney will provide updates, direction and advice to clients and partners, including but not limited to, the Office of the President and Vice President, the Office of the Speaker, the Navajo Nation Council and its committees and subcommittees, and the Navajo Nation Water Rights Commission to ensure that the water rights of the Navajo Nation are effectively pursued and protected. Other duties as assigned.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- Juris Doctorate.
- Current admission in any state bar with the intention of seeking and securing admission to the Navajo Nation Bar Association and either the Arizona, New Mexico, or Utah State Bar within one (1) year of date of hire.

Special Requirements:

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of Federal Indian Law and effective legal research and writing methods and techniques. Must have skills: reviewing, drafting and negotiating contracts and other types of agreements; analyzing and organizing facts, evidence and case law; preparing and presenting legal opinions; presenting material; developing appropriate legal arguments or defenses in verbal and written communication; and establishing and maintaining professional effective working relationships.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.