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courtinnovation.org

Research. Development. Justice. Reform.

Greg Berman. Director

JOB DESCRIPTION
Technical Assistance
Senior Program Manager

The Center for Court Innovation is a non-profit organization that works to create a more effective and humane justice system by performing original research and helping launch reforms around the world. The Center creates operating projects that have been documented to improve public safety and reduce the use of jail and prison. Nationally and internationally, the Center performs original research on topics of justice reform and provides consulting services to criminal justice innovators.

The Center's Technical Assistance department works to create a more effective and humane justice system by training, advising, and collaborating with practitioners and policymakers to strengthen practice and launch reforms nationally and internationally. The department's work encompasses drug treatment courts, community courts, Native American/Alaska Native tribal courts, prosecutor-led diversion initiatives, procedural justice, pretrial supervision, and many more areas of justice system reform.

The Tribal Justice Exchange is a component of the Center's Technical Assistance department. Launched in 2008, the Tribal Justice Exchange provides training and technical assistance to tribes seeking to develop or enhance their justice systems, promotes collaboration between tribal and state justice systems, and identifies tribal justice practices that can help strengthen state justice systems. Over the past decade, the Tribal Justice Exchange has worked with more than 100 tribes to develop alternative-to-incarceration programs, specialized problem-solving courts, youth engagement strategies, corrections initiatives, and other initiatives.

The Technical Assistance department is seeking two experienced TA providers to serve as Senior Program Managers, who would work primarily on Tribal Justice Exchange projects. Reporting to the Deputy Director of Technical Assistance, these roles will lead technical assistance projects in a variety of subject areas.

Responsibilities include but are not limited to:

- Lead TA projects as assigned by the Deputy Director of Technical Assistance;
- Develop a broad range of subject matter expertise around tribal justice projects, including but not limited to strategic planning, alternatives to incarceration, juvenile justice, tribal corrections, tribal-state relationships, healing to wellness courts, and other problem-solving initiatives;
- Deliver a wide range of onsite and remote TA;

- Frequent travel to work onsite with tribal justice systems;
- Communicate with tribal grantee coordinators on a variety of grant-related projects;
- Develop TA work plans, training materials, PowerPoint presentations, site visit reports, and more;
- Present on a wide array of topics at national conferences, training events, and via webinar;
- Lead the writing of publications, including monographs, fact sheets, toolkits, and other products;
- Host site visits to Center projects in and around New York City;
- Assist with the development of grants, including grant writing, budget creation, and coordinating project partnerships;
- Engage in innovative approaches to justice system reforms and enhancements;
- Other responsibilities as assigned

Qualifications: The ideal candidate will have a JD, MSW, or relevant graduate-level degree, or significant experience delivering technical assistance to tribal justice systems is required. It is strongly preferred that a candidate be willing to relocate to New York City. Ability to work with judges, attorneys, court administrators, elected officials, service providers, community members, and others as needed. Excellent written and verbal communication skills are required. Candidates with previous experience working with tribal justice systems are strongly encouraged to apply.

Position Type: Full-time

Compensation: Salary range starts at 75K and is commensurate with experience. Excellent benefits package.

Location: New York, NY

[APPLY NOW](#)

The Fund for the City of New York/Center for Court Innovation is an equal opportunity employer. The Center does not discriminate on the basis of race, color, religion, gender identity, gender expression, pregnancy, national origin, age, military service eligibility, veteran status, sexual orientation, marital status, disability, or any other category protected by law. We strongly encourage and seek applications from women, people of color, members of the lesbian, gay, bisexual, and transgender communities as well as individuals with prior contact with the criminal justice system.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete an employment eligibility verification document form upon hire. Only applicants under consideration will be contacted. No phone calls please.

Date Posted: 2/6/19

Deadline to Apply: 3/6/19

Visit our website at www.courtinnovation.org.

The Center for Court Innovation is a project of the Fund for the City of New York.