

In-House Legal Counsel

Table Mountain Rancheria is seeking an in-house Legal Counsel to expand and augment its legal department. Table Mountain Rancheria is located in Friant, Ca about 20 minutes from Fresno and Clovis. This is a full-time position that offers an attractive benefits package including health, dental, vision, life insurance and AD&D, Flex plan and 401k Retirement plan with very competitive wages. Must have a valid California C Driver's License and pass an extensive background check.

Job Summary

Serve as legal advisor to the Tribal Council, tribal government departments and economic enterprises. Performs high level legal research and analysis in numerous areas of law and policy related to Federal Indian and California Law. Provides in-house support and legal advice on Tribal, State, Gaming and Federal laws and regulations.

Sample Duties

- Acts as agent of the Tribal Government in various legal transactions.
- Oversee and manage outside law firms hired by the Rancheria.
- Represents the Tribal Government in litigation and other legal proceedings, when required.
- Interprets Tribal-State Compacts.
- Performs legal services related to operations and compliance, internal control procedures and game approvals.
- Represent the Tribal Government before state and tribal gaming agencies on regulatory, licensing, background investigations and disciplinary matters.
- Advises on issues involving sovereign immunity, fee-to-trust applications, Indian Gaming Regulations and Ordinances.
- Prepares language for proposed Tribal ordinances and regulations.
- Interpret laws, rulings and regulations for staff.
- Researches and analyzes statutes, judicial decisions, legal articles, legal codes, treaties and constitutions/bylaws.
- Prepare, review and file legal documents as necessary.
- Executes legal activities as directed by the Tribal Council.
- Provide legal advice and counsel to the Tribal Council on various matters.
- Define issues, analyze problems, evaluate alternative and make appropriate recommendations by summarizing legal issues and precedents.
- Provide civil legal services to tribal member clients.
- Negotiate settlements and agreements on behalf of the Tribal Government.

Knowledge & Skills

- Ability to analyze and solve problems.
- Excellent verbal communication and negotiation skills.
- Ability to write reports, business correspondence, tribal codes and procedure manuals.

- Skill in legal and technical writing.
- Knowledge and understanding of federal, tribal and state court proceedings.
- Knowledge and understanding of federal Indian Law.
- Knowledge and understanding of federal and state gaming laws, including the Indian Gaming Regulatory Act.
- Perform difficult, complex and timely legal research by examining, analyzing and interpreting tribal, state and federal statutes, case law, court rules, pending legislation procedures and other legal authorities.

Education/Experience

- Doctoral Degree (J.D.) and must be a member of the California Bar and licensed to practice law in the State of California.
- Ten (10) years related experience and/or training as well as other relevant education or work experience.
- Indian Law background preferred.

Please send your resume to jobs@tmr.org

Native American Preference Applies