Serves as legal counsel to the Yakama Nation Tribal Council and the Yakama Nation government as a whole, including all departments and programs, as well as Yakama Nation enterprises as directed and where there is no conflict of interest. Representation includes appearance before tribal, state and federal courts, and other hearing bodies. Services encompass many different subject matter areas without specialization in any particular field other than Federal Indian law. Dependent upon supervisory approval and the current needs of the office, this position may be suitable for flexible work hours.

Examples of Work Performed:
- Responsible to provide a full range of legal services needed by the Yakama Nation Tribal Council, Tribal programs and departments, as well as Yakama Nation enterprises as directed and where there is no conflict of interest. Provide legal advice on questions related to federal, state and tribal law, the Treaty of 1855 and Tribal Sovereignty.
- Provides legal advice, consultations, and presentations; performs legal research, reviews contracts and other legal documents; drafts memos, resolutions, letters, agreements, codes, contracts, policies, pleadings; and brief writing, drafting complex legal instruments and legislative documents.
- As assigned, serves as lead counsel or co-counsel on cases in Yakama Nation, federal or state courts.
- As directed, supervise Legal Fellows, and Staff Attorney I’s work on legal projects and requests for legal services.
- Researches and analyzes material on recent developments in Indian law. Information is reviewed with Lead Attorney to determine the effect on the Yakama Nation and presented to Tribal Leadership.
- Provides any and all other related duties as assigned by the Lead Attorney, Executive Committee, and/or any other Tribal Council Committee.

Knowledge, Skills and Abilities:
- Advanced verbal and written communication skills.
- Ability to research, formulate, and present legal issues, ideas and arguments.
- Ability to work independently, prioritize, organize, and manage a full caseload in a diligent productive manner.
- Knowledge of and skill in the use of computers and assorted Apple and related software, including Lexis Nexis.
- Knowledge of Indian law, legal codes, court procedures, precedents, federal/state statutes and regulations, case law, executive orders, and civil procedures.

General Recruiting Indicators:
- Minimum – Graduate from an accredited law school, and three to seven years of Indian law or other relevant legal experience. Admission in good standing to the Washington State Bar and the Yakama Tribal Court Bar (or ability to obtain admission within first year of employment). Submission of cover letter, updated resume, legal writing sample(s) and law school transcript.

Special Requirements:
- Required to pass a pre-employment drug and alcohol test and background check.
- Prefer Yakama Nation Tribal Members, or candidates with Indian heritage.
- Must possess a valid Washington State Driver’s License with the ability to obtain a Yakama Nation tribal drivers permit.
Re: ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY WITH THE YAKAMA NATION OFFICE OF LEGAL COUNSEL

Dear Prospective Applicant:

The Yakama Nation Office of Legal Counsel ("OLC") is excited to offer the opportunity to work as in-house legal counsel for the Confederated Tribes and Bands of the Yakama Nation ("Yakama Nation"). Our team of six staff attorneys provides high quality, cost effective, culturally competent civil legal services to the Yakama Nation Government and its departments and programs at the direction of the Yakama Nation Tribal Council.

OLC’s legal practice is broad in both scope and substance. We litigate in Yakama, federal, state, and local forums, negotiate contracts, develop laws consistent with Tribal Council's policy direction, facilitate government-to-government consultations, and provide other general civil legal services. Our Staff Attorneys assert and defend the Yakama Nation's inherent sovereign and Treaty-reserved rights and interests related to fish and wildlife, natural resources, cultural resources, healthcare, employment, taxation, economic development, and land use planning, to name a few.

We are looking for an applicant with a demonstrated interest in advocating for the sovereign rights and interests of original, free, and independent Nations and Peoples. Applicants should be comfortable working in a fast paced and collaborative team environment, and have established legal writing and research skills. Applicants must also be licensed in the State of Washington and willing and able to work daily from OLC’s offices at the Yakama Agency in Toppenish on the Yakama Reservation. The Yakama Nation is an Indian preference employer.

Applications should include a cover letter, completed application form, 5-7 page writing sample, law school transcripts, and list of at least three professional references. If you apply for the Staff Attorney II position, please also submit an application for the Staff Attorney I position. Please send your application materials to both the Yakama Nation Human Resources Department at P.O. Box 151, Toppenish, WA 98948, with a courtesy electronic copy to OLC at jobs@yakamanation-olc.org.

Respectfully,

EJ~
YAKAMA NATION OFFICE OF LEGAL COUNSEL

Enclosures: Staff Attorney I Job Announcement
            Staff Attorney II Job Announcement
            Yakama Nation Application for Employment