

## **EXECUTIVE DIRECTOR – MISSION, SOUTH DAKOTA**

**DAKOTA PLAINS LEGAL SERVICES (DPLS)**, a non-profit legal services program, is accepting applications for the Executive Director position in our Mission, South Dakota, office.

**GENERAL RESPONSIBILITIES:** The Executive Director has overall responsibility for the operation of Dakota Plains Legal Services, including general administration of the program, its fiscal affairs, the securing of funds and the maintaining of funding levels sufficient to meet programmatic needs, personnel management, working with the organized Bar throughout the state, implementing programmatic policies, and providing necessary litigation support.

**QUALIFICATIONS:** Applicants must be admitted to practice in any jurisdiction for a minimum of four years; must be admitted to practice law or applying for admission to practice law in South Dakota; must have a minimum of two years administrative experience at a policy making level in legal services or a legal services program; and must be bondable.

**SALARY:** Competitive and negotiable depending on experience. DPLS has an excellent fringe benefits package including generous leave benefits and employee insurance coverage (medical, dental, life, disability).

**CLOSING DATE:** August 31, 2018.

**APPLICATION/INFORMATION:** Persons interested in being considered for this position should submit a letter of introduction along with a resume and references to: Dalene Bettelyoun, Administrator, Dakota Plains Legal Services, P.O. Box 727, Mission, SD 57555 or to [dpls2@gwtc.net](mailto:dpls2@gwtc.net). For further information, or to request a copy of the full job description for this position, please contact Dalene Bettelyoun at (605) 856-4444.

Native Americans, Women and Minorities are encouraged to apply. Dakota Plains Legal Services is an Equal Opportunity Employer.