



**Gaá Čhíng Ziíbi Daáwaa Anířhinaábek
Little River Band of Ottawa Indians**

Unified Legal Department
2608 Government Center Drive
Manistee, MI 49660

2017 Summer Legal Internship Program

Position: Legal Intern

Reporting to: Unified Legal Department Staff Attorneys

About the Program: Intern(s) will work closely with the Unified Legal Department in several clearly defined projects to be completed this summer. Interns will assist the Unified Legal Department in its role as in-house legal counsel to the Little River Band of Ottawa Indians. The Unified Legal Department provides legal services and representation to the Tribal Government and its Enterprises, including Elected Officials, Departments, Commissions, and the Little River Casino Resort. The position is paid at a rate of \$15.00-\$20.00 per hour, depending on experience. The position is temporary part-time and will last eight to twelve weeks. The Department is willing to accommodate a flexible schedule but wants a minimum commitment of 20 hours per week. Hours worked should conform to a schedule of Monday through Friday from 8 a.m. to 5 p.m.

Eligibility Requirements: Applicants must meet the following requirements:

1. Applicants must be enrolled in an accredited law school.
2. Applicants must not currently be subject to any disciplinary action by an institution or entity, including but not limited to any education or law enforcement agency.
3. Applicants must pass a drug test and criminal background check. The Tribe adheres to a drug-free workplace policy.
4. Applicant must possess a valid state driver's license.

Interested Applicants should submit the following documents:

1. A cover letter highlighting your interest in federal Indian Law;
2. A current resume;
3. A copy of your law school transcript; and
4. A writing sample (optional).

Deadline: Applications must be received by April 30, 2017, 5:00 p.m. EST. Applications will be reviewed on a revolving basis until the position(s) is filled. Applications may be sent via email to the Unified Legal Department at UnifiedLegal@lrboi-nsn.gov, or by U.S. mail to:

Little River Band of Ottawa Indians
Attn: Unified Legal Department
2608 Government Center Drive,
Manistee, Michigan 49660.

Tribal Preference will be followed in accordance with the [LRBOI Indian Preference in Employment Ordinance #15-600-02.](#)