

# Anishinabe Legal Services

*Serving Leech Lake, Red Lake & White Earth Reservations*

**MAIN OFFICE**  
411 1st Street NW  
P.O. Box 157  
Cass Lake, MN 56633  
Telephone: 218-335-2223  
Toll Free: 800-422-1335  
Fax: 218-335-7988

**WHITE EARTH OFFICE**  
White Earth Judicial Complex  
P.O. Box 379  
White Earth, MN 56591  
Telephone: 218-935-5345  
Fax: 218-935-5186

**RED LAKE OFFICE**  
Red Lake Agency, Room 18  
P.O. Box 291  
Red Lake, MN 56671  
Telephone: 218-679-2281  
Toll Free: 866-679-2281  
Fax: 218-679-2392

We are a grantee of the:



## FTE Staff Attorney

**Anishinabe Legal Services is seeking a full-time staff attorney to provide civil legal assistance and court representation to program clients before area Tribal Courts, State Courts and Administrative Forums.**

**BACKGROUND:** Anishinabe Legal Services (ALS) is a Legal Services Corporation (LSC) funded 501(c)(3) organization providing free legal assistance and court representation to low-income individuals living on or near the Leech Lake, White Earth and Red Lake Indian Reservations in northern Minnesota. Legal services are provided through grants and contracts with federal, state and tribal governments along with foundational support.

**RESPONSIBILITIES:** ALS is looking for a well-qualified and highly motivated licensed attorney to provide civil legal assistance and court representation to program clients before area Tribal Courts, State Courts and Administrative Forums. Primary duties will include representation of parents in child protection matters before area Tribal Courts, housing and family law, but job duties also include handling a wide variety of civil matters before various forums.

This attorney is expected to be licensed in the State of Minnesota by anticipated start date of position. This attorney will also be expected to be licensed or willing to immediately become licensed before the Leech Lake, White Earth and Red Lake Tribal Courts.

**QUALIFICATIONS:** Qualified applicants must possess strong oral and written communication skills, negotiation skills, litigation skills, have exceptional organizational skills with ability to handle a large caseload of client matters throughout a wide geographic service area. Applicants must also be able and willing to work efficiently and effectively as part of a team.

Attorneys with 3+ years of civil practice are strongly preferred, as are applicants with familiarity and experience practicing before Tribal Courts. Prior experience working within Indian Country is also strongly preferred. Native American attorneys are highly encouraged to apply.

All applicants are expected to have a valid driver's license, insurance and automobile, as significant travel will be required as part of job duties and responsibilities.

**COMPENSATION:** \$44,000-\$55,000 D.O.E. Benefits include individual and family health and dental insurance, paid time off, and life insurance.

**TO APPLY:** Please send a cover letter, resume, and three (3) references to Chari LaDuke-Clark at: Anishinabe Legal Services, PO Box 157, Cass Lake, MN 56633 or email application materials to [claduke-clark@alslegal.org](mailto:claduke-clark@alslegal.org). **Applications are preferred by April 10<sup>th</sup> but will be accepted until the position is filled.**